YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	ABIT PILOO MODY COLLEGE OF ARCHITECTURE
• Name of the Head of the institution	DHARITRI DAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06712369933
• Mobile no	7852933988
• Registered e-mail	info@pmca.ac.in
• Alternate e-mail	pincipal@pmca.ac.in
• Address	PLOT NO.: 11/1/A, SECTOR:1, CDA, MARKAT NAGAR
• City/Town	CUTTACK
• State/UT	ODISHA
• Pin Code	753014
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY**	
• Name of the IQAC Coordinator	**MAITREYEE MISHRA**	
• Phone No.	**06712363014**	
• Alternate phone No.	**06712369933**	
• Mobile	**9937169678**	
• IQAC e-mail address	**info@pmca.ac.in**	
• Alternate Email address	**maitreyee.mishra@pmca.ac.in**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://pmca.ac.in/wp-content/uploads/2024/10/AQAR-1-2022-23-Revised.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://pmca.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.47**	**2022**	**31/05/2022**	**30/05/2027**

6.Date of Establishment of IQAC	**05/08/2022**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Enhanced research collaboration with students and paper presentation in various conferences. Experiential learning (Architectural Design) in the Odisha Walking Studio in collaboration with Ethos and other architectural colleges of the state. Exit Exhibition of Final year Thesis work open to public and practising architects as a placement activity. The Institute has decided to apply for Autonomous Status to UGC, after receiving 2f from the University. Initiation of institutional membership and collaboration with Coursera, as mandated by the University and Odisha Skill Development Authority (OSDA).

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Collaborative activities undertaken with Institutions/Agencies with whom we had MOUs	FDPs ofCollaborative Design Studio with Ethos - Odisha Walking Studio
Encouraging students to write Research Papers	50 abstracts by students got accepted in various forums and 6 students published papers/book chapters along with the teachers.
Faculty members encouraged to be resource person in COA-TRCs	5 faculty members were invited as resource experts in 4 COA-TRCs
To enhance alumni involvement for students' progression	Alumni conducted workshop and helped students to prepare training portfolio, visited college during Exit Exhibition of final year students' thesis work and selected students for their offices.
To increase the social out reach program , the institute had collaborated with ARCAUSE and initiated the students' club activities	Students reached out to common man in the city through distribution of products made out of discarded materials, conducted program in school to make students aware about the importance of saving energy

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	22/03/2024

15.Multidisciplinary / interdisciplinary

Stresses on holistic education across different subjects like design, construction, history, behavioural science, and others to prepare students for setting up a successful practice in a multidisciplinary world in order to equip them by unity and integrity of all knowledge. Engages in wiping out hard separations between subjects by planning for horizontal and vertical linkages between subjects and field practices integration between curricular and extra-curricular activities, between vocational and academic assignments to eliminate fragmented learning. Working on formulating a curriculum supporting a creative combination of subjects, flexible options, and multiple entry-exit.

16.Academic bank of credits (ABC):

The Institution has sincere intention to adopt the Academic Bank of Credits (ABC) system and at present is awaiting university notification for the same. It already has infrastructural readiness for implementing the same.

17.Skill development:

The Institute follows multiple modes of teaching-learning (both offline and online) to deliver essential skills to students which include design development, making technical drawings, site supervision, construction management, and many others. Inculcates creativity and critical thinking among students and teachers alike in lesson planning, assignments, and assessments to encourage logical decision-making and innovation. Promotes wide scale use of technology in teaching-learning for making delivery of lessons and assessment transparent, creating records, subject hand-outs, removing language barriers, increasing content access for students, and educational planning and management to familiarize both students and faculty with the use of technology which is the future. Encourages students and faculty to participate in group activities like design competition, group projects, site survey, etc. aimed at endowing them with life skills such as communication, cooperation, teamwork, and resilience which also complements interdisciplinary learning and soft skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Actively promotes rootedness and pride in India, and its rich, diverse, ancient and modern culture and knowledge systems and traditions by celebrating all days of national importance with appropriate protocols. Promotes respect for the local context and indigenous culture through, pedagogy, and policy, by providing opportunities to students and faculty to engage in assignment and research rooted in local needs and aspirations. Engages in such modes of teaching-learning which endows students with ethics, human & constitutional values along with professional skills like empathy, respect for others, cleanliness, courtesy, democratic spirit, the spirit of service, respect for public property, scientific temper, liberty, responsibility, pluralism, equality and justice and make them good citizens of the society.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Engages in framing policies and actions within and outside classrooms which recognize, identify and foster the unique capabilities of each student. Provides flexible teaching learning schedules, contents, and tools of lesson delivery, so that the different learning needs of learners are addressed and their talents and interests are recognized. Conducts regular programs and engagement initiatives to raise awareness among teachers as well as parents to support students' holistic development in both academic and non-academic spheres. Emphasizes conceptual understanding rather than rote learning and learning-for-exams. Promotes lesson delivery in multiple languages for more effective learning. Follows regular formative assessment for learning through periodic assignments, quizzes after each lesson, group discussions for assessment for moreinvolved learning and students' participation. Strives for gender equity and inclusion of all through various actions and policies for equitable learning outcomes. • Employs considerable resources and mindfully promotes equitable and just recruitment policy, continuous professional development, positive working environments, and service conditions for faculties as teachers and faculty are the heart of the learning process. Operates through a transparent and resource-efficient framework and ensures integrity and effectiveness of the entire teachinglearning system through audit and public disclosure. Encourages a culture of innovation and out-of-the-box ideas through autonomy, good governance, and empowerment in the form of innovative lesson plans, assignment framing, researchworks, etc. Actively promotes research through mentorship, incentives, highly supportive infrastructure, and management encouragement. Successfully adopts and implements processes to collect students and faculty feedback on various aspects of teaching- learning and outcome review and regular

assessment by educational experts. Undertakes various projects for community benefits, invests in the public education system through different programs which encourages community participation, and addresses their aspirations.

20.Distance education/online education:

Provides extensive digital infrastructures like computers with advanced software, high band-width wi-fi, digital library, etc. to enable distance learning which was instrumental in maintaining and improving teaching-learning outcomes since the onset of the corona pandemic. Plans to offer distance learning and online courses in various platforms like SWAYAM, NPTEL and AICTE Training and Learning (ATAL) Academy subject to University approval.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**90**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**424**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**99**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**71**

File Description	Documents
Data Template	View File

3.Academic

3.1	**51**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**51**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**19**
Total number of Classrooms and Seminar halls	
4.2	**224.57**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**77**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PMCA follows a well-structured curriculum planning and delivery system aimed at ensuring the effectiveness of its programs. The academic year begins with the preparation of the Academic Calendar, which is aligned with the university's schedule and serves as the roadmapfor the year. Faculty members create detailed lesson plans

for their courses, focusing on meeting course objectives. These plans are thoroughly discussed, considering teaching methods, the practical application of subjects, horizontal linkages with other courses, and assignment guidelines, as well as learning outcomes. Furthermore, enrichment activities like guest lectures are incorporated before classes start.

Each academic session begins with an Orientation, organized by the Academic Coordinators and Academic Head, to inform students about the importance of their subjects, the courses they will learn and their responsibilities in the learning process. The academic plan ensures both horizontal and vertical integration between subjects, fostering critical thinking and improving the overall learning experience.

Regular monitoring of curriculum delivery is conducted by the Academic Coordinators, Principal, and Academic Head, who meet weekly to review progress. The Examination section prepares a calendar for internal assessments, aligning them with the Academic calendar. These assessments are varied, and student performance is tracked to assess progress effectively.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://pmca.ac.in/bachelor-of-architecture-2/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar at PMCA plays a crucial role in guiding the effective delivery of the curriculum, ensuring students stay on track with their academic progress. The institute strictly follows its academic calendar to meet university requirements and achieve its targeted academic standards. The Academic Monitoring Committee regularly evaluates course delivery and enrichment programs, addressing any issues promptly to maintain adherence to the calendar.

PMCA has a well-structured Continuous Internal Evaluation (CIE) system to monitor and assess students' academic progress. This is done through quizzes, end-module tests, and assignments conducted by the course instructors, alongside two internal exams scheduled

according to both the university and institute's academic calendar.

The Examination section also follows a dedicated calendar to ensure timely preparation, execution, and evaluation of internal tests. This helps meet university deadlines and prepares students for the end semester exams.

Sessional assessments carry 100 marks, distributed over regular progress, intermittent assessments, and final juries at the end of the course. The final year thesis is evaluated through panel juries at various stages. These checks and balances ensure that students remain engaged and committed, preventing any slack in the teaching-learning process. Weekly progress reports, internal test notices, thesis calendars, and mark sheets are used to track performance and ensure timely assessments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pmca.ac.in/AQAR2/Criteria_1/1.1/QlM/1.1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

28

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum integrates cross-cutting issues such as environment and sustainability, professional ethics, gender, and human values, aiming to shape well-rounded individuals. Gender sensitivity is addressed through studies in anthropometry, focusing on the spatial needs of individuals at different life stages in Basic Design. The Urban Planning and Design course emphasizes participatory planning and equitable stakeholder involvement, fostering inclusivity.

Courses like Environmental Studies, Climatology, Ecology, and Green Architecture ensure that students stay updated on environmental concerns and sustainability trends. Vernacular Architecture lessons align with the Sustainable Development Goals, promoting sustainable building practices. Also certain guest lectures are arranged for more awareness related to environment and sustainability.

Subjects such as Behavioural Architecture, Architecture and Society, and Responsive Built Environment encourage students to understand their social responsibilities and design needs. These courses help install human values, enabling students to approach design with a more holistic perspective, considering diverse cultures and needs.

In the Professional Practice course, students are introduced to professional ethics and values, preparing them to contribute positively to the profession. Ethics education is reinforced through mock sessions, teamwork, office training, and site exposure. These cross-cutting issues are embedded throughout the curriculum, particularly in design projects and the final-year dissertation, encouraging students to propose responsible, inclusive, and sustainable design solutions in their work.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

334

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://pmca.ac.in/AQAR2/Criteria_1/1.1/QlM/1.4/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pmca.ac.in/AQAR2/Criteria_1/1.1/QlM/1.4/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

69

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

11

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

PMCA recognizes and addresses the diversity in students' backgrounds and learning abilities throughout their academic journey. At the beginning of the first year, an induction program is held to assess students' aptitude and evaluate their cognitive, affective, and psychomotor skills, ensuring a tailored learning approach.

The performance of students is regularly reviewed at the end of each semester to track their progress. A structured teaching-learning system is in place to support students of varying intellectual abilities, helping them advance to higher levels through specific programs.

For slow learners or late bloomers, PMCA provides extra support through remedial lectures, tutorial classes, additional assignments, and counselling. Students are encouraged to join skill-based courses, receive extra reading materials, and follow plans designed to help them clear any academic backlogs.

Advanced learners are encouraged to participate in national and international competitions, conferences, seminars, forums, and events, with guidance from experienced faculty. They are also offered additional courses to improve their performance and engage in motivational interactions with experts. Faculty assist these students in pursuing higher studies and securing placements.

The socio-economic backgrounds of students are taken into consideration when planning academic and co-curricular activities, ensuring all students are motivated to participate and enhance their social skills.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
424	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

PMCA follows a student-centric pedagogy that emphasizes planning, implementing, monitoring, evaluating, analysing, and mapping the Programme Outcomes. The institute prioritizes enhancing the learning experience by making it engaging and practical.

The teaching-learning approach provides students with exposure through industry collaborations, study tours, case studies, and site visits. Regular field studies help students understand site attributes, construction techniques, and material usage. Visits to historical sites enable them to experience contextual practices. Hands-on exercises, both in classrooms and the Construction Yard, and visits to institutions like the Auroville Earth Institute and Laurie Baker Centre promote experiential and participatory learning.

The curriculum fosters teamwork, critical thinking, and problem-solving through activities like Vertical Studios, competitions, and collaborative studios with other colleges. Seminars, group discussions, and video-working projects encourage participative learning.

PMCA aims to enhance education quality by simulating real-life situations, using live projects and real sites like government initiatives and the Solar Decathlon. Students identify practical issues and propose innovative, adaptable solutions. Peer

interactions through in-house Student Meets, Super Saturdays, and Academic Forums further support student-centric learning, fostering collaboration and idea exchange. This approach ensures that students gain both theoretical knowledge and practical skills, preparing them for real-world challenges.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enhance the teaching-learning process and make it more inclusive, PMCA has integrated ICT technologies with traditional methods. Faculty members utilize various ICT tools available at the institute to ensure effective course delivery. Academic planning, progress tracking, and monitoring are managed using these technologies to improve efficiency.

The Institute Management System is employed for all academic activities, helping optimize time utilization. LCD projectors are used during lectures for PowerPoint presentations, while students are encouraged to use digital media to enhance their presentations and soft skills. The UG/PG computer lab is equipped with 40 desktops and up-to-date licensed software, primarily used for sessional subjects. Additionally, the digital library offers valuable resources for both faculty and students, supporting teaching and learning.

The institute also organizes guest lectures, webinars, viva sessions, and online workshops using ICT tools. Google Classroom is used for submissions and discussions when needed, and official notices are shared through WhatsApp Groups. Digital platforms are frequently utilized by teachers for providing updated information and clarifications to students.

For assessments, end-module tests and quizzes are conducted using Google Forms, while Google Meet sessions are held by proctors for personal counselling. Regular feedback from students and faculty is collected online through specially designed Google Forms.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

394

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

PMCA has a structuredmarking system for both theory and sessional subjects. In theory subjects, assessments include module-end tests, assignments, and surprise MCQ quizzes. Google Classroom is used to efficiently track student progress, with faculty and students both able to monitor performance. Assignments and quizzes are graded with instant feedback provided, ensuring timely communication of results.

Along with Continuous Internal Evaluation (CIE), two internal tests are conducted as per university guidelines, following the university's question format. Internal test scores are displayed to students to resolve any issues before being uploaded to the University portal.

For sessional subjects, students' progress is evaluated regularly through staged submissions in studio classes. A submission schedule and exercise briefs are shared at the beginning of the semester. Students' work is closely monitored, with feedback provided at each

stage to encourage improvement.

All assessments, including internal tests, sessional work, and attendance, are recorded in a spreadsheet, allowing students to track their cumulative scores. Opportunities for score improvement are provided by allowing students to retake assessments if needed. Finally, the final viva-voce marks are added to the cumulative score and shared with students before being uploaded to the University portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://pmca.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the University syllabus, theory subjects are evaluated through both internal and external assessments, while sessional subjects are assessed internally. In theory subjects, student performance is continuously evaluated using various methods. Each assessment is discussed with students, and their respective scores are shared. If there are any grievances, they are addressed immediately by the evaluator with appropriate explanations, and opportunities for improvement are provided. Marks are adjusted after students demonstrate satisfactory performance. For university exams, students can raise grievances within 15 days of result declaration, following the prescribed format, and these grievances are addressed within 45 days.

For sessional subjects, students are assessed progressively with stage-wise evaluations, culminating in a final viva. The progressive assessment and final viva have a weightage of 60:40. Timely submission of deliverables is critical for internal assessments, and awarded marks are displayed for student information. If any concerns arise, they are resolved instantly by the subject teacher, who explains the reasoning behind the marks and provides an opportunity for improvement. Students are generally allowed to re-submit work to enhance their scores. If a student fails the sessional internals after the final viva, they are given a chance to improve their performance during the "studio-week" at the end of the semester.

File Description	Documents
Any additional information	[View File]
Link for additional information	https://pmca.ac.in/wp-content/uploads/2024/12/Form-for-Internal-Examination-related-grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) of the B.Arch/M.Arch program are designed to align with the institute's Vision & Mission and the course syllabi. The POs are categorized into four key areas: Domain Knowledge & Skill Gain, Professional Competency, Sensitivity to Values, and Collegiality. These categories ensure that students acquire the essential knowledge, skills, ethical values, and collaborative abilities required for professional practice in architecture.

The PSOs focus on developing a deep understanding of sustainable and inclusive development practices in architecture, fostering critical thinking and innovative solutions. COs are designed to outline the specific knowledge or skills students should gain by the end of each course, with each CO mapped to relevant POs.

To ensure transparency and clarity, the POs, PSOs, and COs are prominently displayed in various locations, including the institute website, notice boards, principal's room, faculty rooms, classrooms, studios, laboratories, and Google classrooms. During admission, students are informed about the POs, and in the Induction Program, the Principal reiterates the Vision & Mission, POs, and PSOs to students and their parents. Additionally, each course instructor discusses the COs at the beginning of the course to ensure students understand the learning objectives.

02-01-2025 09:50:51

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Academic Monitoring Committee establishes guidelines for both direct and indirect assessment tools to evaluate the attainment of Program Outcomes (POs) and Course Outcomes (COs). CO attainment is monitored continuously throughout the course, with a final assessment at the end. Each CO is assigned an attainment level, ranging from 1 (lowest) to 3 (highest). PO attainment is determined through course completion and is calculated from CO attainment.

Two methods—direct and indirect—are used to assess POs and COs. The direct method for theory courses follows university guidelines, with 100 marks for the end-semester exam and 50 marks for internal assessments (such as surprise tests, module-end tests, quizzes, and two internal tests). For sessional courses, direct attainment is based on continuous internal assessment (60%) and a final viva-voce (40%).

The indirect method involves collecting student feedback through course-end surveys, which are quantitatively analysed to gauge CO attainment. This also aids in assessing PO achievement, as each CO is mapped to the POs. Indirect PSO attainment is derived from comprehensive exit surveys of students, as well as feedback from alumni, parents, and employers.

The total PO attainment is calculated as 80% from direct assessments and 20% from indirect assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

71

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://pmca.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pmca.ac.in/wp-content/uploads/2024/12/STUDENT-SATISFACTION-SURVEY-2023-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has developed a strategic plan to foster a research-oriented environment through the Nodal Centre for Research, aimed at continuously improving research quality. The Internal Quality Assurance Cell (IQAC) has initiated various programs to enhance academic research, skill development, and knowledge dissemination in key areas.

The Nodal Centre is focused on projects related to the Sustainable Development Goals (SDGs), disaster resilience, and heritage conservation, involving students, research scholars, and faculty. Students identify issues within these areas and are guided by faculty in the research process, including data collection,

literature review, and documentation. The goal is to create research projects that propose practical, large-scale solutions.

Students have also designed an innovative sit-out space using discarded materials. They regularly participate in national competitions involving innovative uses of materials like steel, glass, and renewable energy, winning several awards. Many accomplished students have succeeded in international competitions, with Jitesh Panigrahi and Oiswarya Roy receiving the IGBC Jury Recommendation Award(2023) and Arya Jaiswara winning an international design competition. Vishal Mitra's research paper was accepted for presentation at a conference.

To promote knowledge sharing, the institute conducts weekly lectures under the series 'Abhiprabha,' with both internal faculty and guest speakers. Faculty are encouraged to collaborate with students on research papers in the identified research areas.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.pmca.ac.in/AQAR2/Criteria_3/QlM/3.2.1/3.2.1_FINAL.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://pmca.ac.in/research-in-architecture/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the academic year 2023-24, PMCA actively engaged in

various initiatives to foster community development, environmental awareness, and personal growth.

In July 2023, the social club PEHEL organized the Meri Life - Massive Tree Plantation Drive 2023, where students, faculty, and staff planted 200 trees, emphasizing environmental responsibility. In October, PMCA participated in Shram Daan Diwas, a cleanliness drive in tribute to Mahatma Gandhi, promoting the importance of community service and cleanliness. The same month, we celebrated International Day of Older Persons, visiting a charitable old age home, fostering intergenerational respect.

The Ganesh Puja outreach program in October involved distributing food to the underprivileged, strengthening empathy and social responsibility among students. November's Children's Day celebrations included an art competition for the children of non-teaching staff, acknowledging their contributions.

In December, Joy of Giving Week encouraged students to donate clothes for the underprivileged, promoting a sense of community connection. March 2024 marked International Women's Day, where inspirational talks and discussions on mental health were held to empower students, particularly women.

In May 2024the No Tobacco Day competitions raised awareness about tobacco's harmful effects. PMCA also celebrated International Yoga and Music Day in June-2024, promoting well-being.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/life-at-pmca/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

103

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution's infrastructure and physical facilities are designed to create an efficient and conducive teaching-learning environment compliantwith the Council of Architecture (COA) norms of 2022. Located in Cuttack city, the campus spans 5 acres (20,230 sq. mt), offering state-of-the-art academic and co-curricular resources.

The facilities are continually upgraded to support the evolving needs of students and faculty. The institute features 13 well-equipped studios for UG/PG students, with four having LCD projectors. There are eight lecture rooms, five of which have AV facilities, enhancing interactive learning. Additionally, we offer computer labs for both undergraduate and postgraduate students, equipped with 40 computers having all required softwares and shared access to advanced labs.

The institution also houses specialized labs, including Climatology, Model Making, Building Materials, Carpentry, Survey, and Illumination labs, some of which are shared with Civil and Electrical Engineering departments. The e-library, with DELNET subscriptions and extensive journals, complements the physical library to provide comprehensive research resources.

Faculty rooms are well-equipped with individual workspaces and Wi-Fi connectivity. Administrative offices, a multipurpose hall, reprography room, e-evaluation center, sports facilities, hostels, canteens, and transport services further enhance the learning environment, ensuring a holistic and effective academic experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pmca.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution focuses on the all-round development of students, promoting their participation in both academics and extracurricular activities. To encourage sports, the institute has a Sports Club that organizes various sports events throughout the year, in addition to the Annual Sports Day during the Annual Fest-Enmasse'. The campus has amultipurpose court, a playground for outdoor sports, and facilities for indoor games such as table tennis, chess, and carom.

Cultural activities are also highly encouraged, with the institute providing platforms for students to engage in art, music, dance, drama, heritage, travel, literature, and photography. These activities are facilitated through student-run clubs and are routinely held in spaces like the Ar. K. B. Mohapatra Multipurpose

Hall, college Podium, and studios.

The annual function, 'EN MASSE,' takes place in December/January and spans 4-5 days, featuring a mix of formal, informal, and cultural events. The grand finale is organized with a fully set-up temporary stage.

The institute benefits from the mentorship of faculty members such as Ar. Prachi Mahajan (professional theatre group member), Ar. Anshuman Mishra (eminent Odissi dance guru), and Ar.Ankita Pati (trained classical singer), who guide students involved in drama, dance, and music clubs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/life-at-pmca/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.59

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the knowledge hub of the Institute, serving as a repository for books, journals, students' work, reports, and other academic resources. Located on the second floor of the Main Block, it spans approximately 3,000 sqft and offers a reading area with seating for 100-120 students. The library is operational on all working days from 9:00 AM to 5:00 PM and is supported by three dedicated full-time staff members to assist students and maintain the facility.

The library is fully automated, with book accession and circulation managed through an Integrated Library Management System (ILMS). A dedicated system provides real-time information on the availability of resources, streamlining library operations. Currently, the library houses around 19,000 volumes (inclusive of 9000+ books of Engineering) and 4,645 titles of books on Architecture and allied subjects. Available journals include 11 national and 4 international journals, as well as 1 e-journal. It also holds 1,909 UG theses, 40 PG theses, and additional resources such as books on reasoning, aptitude, and preparatory materials for exams like GATE and NATA.

The Digital Library offers 10 computers for e-reading and referencing, with access to online databases like DELNET, National Digital Library, and NPTEL. Additionally, the library provides reprographic services, question banks, and model answers to both students and faculty. Through a resource-sharing arrangement with the ABIT Central Library, students and faculty also benefit from access to books and journals in related engineering disciplines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://pmca.ac.in/infrastructure/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.39

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is committed to creating a green, paperless campus and has developed robust IT infrastructure to support teaching, learning, research, and administration. The IT facilities are regularly upgraded based on assessments of current needs, ensuring the effective functioning of the institution.

The institute has successfully implemented an Integrated Management System (IMS), which is currently in the process of further upgrades for enhanced utility. The entire campus is Wi-Fi enabled, with a 10Mbps leased line and 1600 Mbps Wi-Fi broadband, providing seamless internet access. All UG and PG computer labs are equipped with modern desktop systems, LAN Ethernet connectivity, and online UPS for uninterrupted power supply.

All faculty rooms, the administrative office, the principal's room, the examination room, the evaluation center, the library, and the multipurpose hall are equipped with computers and other essential IT facilities. IT resources are shared among departments to optimize usage. The campus is under constant surveillance, with 24 CCTV cameras installed at key locations for security.

The IT infrastructure is regularly updated based on recommendations from the bi-annual meetings of the Operations & Planning Committee. This committee, comprising the IT Infrastructure-in-Charge, a faculty member, and a technician, assesses hardware and software requirements and ensures all systems are functioning optimally.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

77

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

139.38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has developed a comprehensive "Campus Use and Maintenance Policy" (2018) based on feedback from all users and stakeholders, ensuring effective use, upgradation, and maintenance of its infrastructure. The Operations Planning Committee plays a key role in this, conducting centralized planning meetings at the start of each semester to optimize infrastructure usage. These meetings, chaired by the principal, help plan facility requirements and

allocations.

The Academic Planning Committee determines the allocation of building spaces for academic and co-curricular activities. Maintenance of key facilities such as the library and laboratories is handled by designated personnel in collaboration with the relevant committee. IT infrastructure is periodically assessed for upgrades by the IT Infrastructure In-charge and maintained by technicians.

The Infrastructure Maintenance Committee oversees the upkeep of sports facilities, with the sports coordinator managing their operations. The maintenance of other essential amenities, campus landscaping, and overall infrastructure is managed by the Infrastructure Maintenance In-charge and their team.

All appliances on campus are serviced by approved vendors to ensure proper functioning. Hostels are managed by designated Hostel Teachers-in-Charge (one for boys' and one for girls' hostel), supported by the Students' Welfare Officer and caretakers, who are responsible for maintaining the hostel facilities and ensuring a comfortable living environment for students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2024/12/Comprehensive_Policy_2018.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

17

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.pmca.ac.in/AQAR2/Criteria_5/QlM/5.1.3/5.1.3_PMCA_WebPage.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution fosters inclusive practices to promote social justice and build strong relationships with stakeholders. It emphasizes value-based education to instil social responsibility and good citizenship among students. The active participation of students in administrative, co-curricular, social, cultural, and recreational activities is encouraged to enhance their skills and foster holistic development.

Class representatives from all years, along with the Unit Secretary and Unit Designee for the National Association for Students of Architecture (NASA), are elected by students to voice their concerns and represent the student body in various forums. Additionally, students volunteer as House Captains and Club Coordinators, taking on leadership roles and responsibilities. These student leaders are empowered to express their views to the college authority, ensuring that students are not subjected to commercial or cultural exploitation during college-sponsored activities.

Some students are also selected to serve on various committees, assisting in administrative and community activities. This creates a harmonious relationship between faculty, administration, students,

and the broader community. By engaging in organized services and mass-media communication, students are encouraged to develop leadership skills, promote community relations, and uphold cultural values. This system provides students with opportunities for leadership, involvement in college affairs, and a deeper connection to their community.

File Description	Documents
Paste link for additional information	http://www.pmca.ac.in/AQAR2/Criteria_5/QlM/5.3.2/students_representation_on_various_bodies.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The PMCA Global Alumni Association is a registered body that connects the institute with its alumni. Its primary objective is to bridge the gap between the college and its former students. The association maintains an updated database of alumni and keeps them informed about the institute's developments, achievements, and current trends through social and digital media.

The association plays a key role in supporting students by conducting vivas, discussing business and entrepreneurship opportunities, and guiding students on career prospects through seminars, webinars, and workshops. It also offers opportunities for professional internships, training, and placements for undergraduate students.

Alumni visit the campus regularly to provide support and guidance for various student-run clubs. They offer valuable feedback on curriculum development, infrastructure improvements, and new initiatives for the institute. In addition to academic and career guidance, the association provides exclusive perks, such as financial and travel benefits, and organizes annual meets, exhibitions, and conventions.

The annual alumni meet is held at the institute, where alumni gather to reconnect, exchange ideas, and discuss future initiatives to strengthen the association's role and contribute to the growth of the institution. This ongoing engagement fosters a strong bond between the alumni and the institution.

File Description	Documents
Paste link for additional information	http://www.pmca.ac.in/AQAR2/Criteria_5/QlM/5.4.1/5.4.1_GLOBAL_ALUMNI_FOR_LINK.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Effective governance provides a framework for decision-making, accountability, and transparency, allowing the organization to adapt

to changes in the external environment while staying true to its
mission and vision.

Regular engagement with stakeholders—such as employees, students,
and alumni—is promoted as a good practice. This interaction
facilitates ongoing reviews and adaptations of processes based on
stakeholder feedback, fostering a culture of continuous improvement.
By actively responding to feedback, the institution remains relevant
and effective in addressing new challenges and opportunities.

Additionally, the institution invests in training for key personnel
and staff, enhancing their understanding of the organization's
mission, vision, and values. This effort ensures that everyone is
aligned and committed to the institution's goals, promoting a
unified approach to governance and operations.

In summary, the institution's governance system promotes
adaptability, stakeholder engagement, and a commitment to continuous
improvement, which are crucial for achieving long-term success.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.1.1/Code_for_Academic_Governance.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's governance structure includes a Board of Trustees,
along with key leadership roles such as the Principal and Academic
Head. This hierarchy is supported by various committees that focus
on different areas of institutional management.

1. Academic Committees: These are led by Academic Coordinators
   for each year and a Design Chair, ensuring a structured
   approach to academic governance.
2. Research & Consultancy Committees: These include a Nodal
   Center of Research Coordinator and Consultancy I/C,
   facilitating effective research initiatives and oversight of
   campus as well as other outside consultancy activities.
3. Community and Outreach Committee: This committee engages with
   the community, promoting the college's role in social
   responsibility and outreach initiatives.

4. **Student Welfare and NASA Committee:** This committee, which includes proctors and different cell coordinators, focuses on student support and welfare.
5. **Alumni Coordination and Exam Cell:** These roles ensure ongoing connections with graduates and smooth management of examination processes.

Clearly defined roles, responsibilities, and reporting lines for these committees foster accountability and streamline communication, contributing to efficient governance and overall effectiveness in achieving the college's mission. This structured approach supports collaboration and sustained progress toward institutional goals.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.1.2/PMCA_Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PMCA's mission and vision guide the institution's actions, decisions, and future plans.

The core values of the institution are essential in shaping and guiding its decisions and practices, ensuring they align with both the mission and the vision. These values influence how the institution interacts with stakeholders, approaches challenges, and makes strategic decisions.

A Forward Planning document, prepared at the start of each year, is an important strategic planning tool. This document serves as a framework to align with the institution's mission and vision. It helps ensure that academic activities, events, and goals are strategically timed to support the broader objectives of the institution.

To ensure effective progress, a detailed forward planning document is created, setting clear objectives and key performance indicators (KPIs). These KPIs/success criterias are used to measure the success and progress of the institution in achieving its bi-annual goals. The Principal plays a key role in preparing this plan, which is then regularly reviewed and discussed during weekly meetings with the

Management Trustees.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[https://pmca.ac.in/AQAR2/Criteria 6/QlM/6.2.1/Forward planning Nov dec 2023.pdf]()
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The presence of a robust mechanism to regularly assess progress and adjust strategies is a key factor in ensuring the institution remains aligned with its goals.

The IQAC meets once in 3 months, to review the plans and actions taken by all committees and cells of the institute.

This continuous evaluation process allows for the monitoring of key performance indicators (KPIs) and other relevant metrics, helping to identify areas of strength as well as opportunities for improvement. Regular assessments help the institution stay flexible, ensuring that any necessary adjustments can be made to meet long-term goals and respond to changes in the internal and external environment. Issues raised by stakeholders are promptly addressed.

By conducting frequent reviews, the institution ensures that its strategies remain relevant and effective, fostering an environment of ongoing improvement and adaptability. This proactive approach not only keeps the institution on track but also strengthens its ability to achieve its aspirations while staying true to its core values.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.2.2/policy_&_procedure.pdf
Link to Organogram of the institution webpage	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.1.2/PMCA_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college believes in maintaining a culture of transparency, that is of utmost importance for fostering trust and collaboration within the institution. By openly communicating organizational decisions, strategies, and performance to key staff members, the institution ensures that everyone is informed and aligned with the broader goals. This transparency helps team leaders understand the rationale behind decisions and their role in achieving institutional objectives.

Training and development opportunities are offered wherever felt necessary to both teaching and non-teaching staff members. The institution supports continuous learning and skill enhancement for both faculty and staff. This investment in human resources helps build a knowledgeable and competent workforce, capable of driving

the institution's success.

In addition to professional development, the institution demonstrates a commitment to the well-being of its staff by providing essential statutory welfare measures, such as Provident Fund (PF), Employee State Insurance (ESI), gratuity and health insurance benefits. These benefits ensure that staff members are supported in times of need and that their long-term financial and health security is prioritized.

Together, these practices create an environment of transparency, trust, and mutual support, contributing to a positive and productive workplace culture.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.3.1/AuditReport2023-24.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The key components of the faculty appraisal process include their performance related to

Preparation of study materials, exercises, and alignment with the curriculum; Innovation in Teaching: Use of creative teaching methods and tools to enhance learning; Involvement in extra-curricular

learning activities, special projects, and assignments; Engagement in activities like student proctoring, admissions, and conducting special lectures; Participation in seminars, refresher courses, and gaining additional professional competencies; Contributions to research through publications, and conference participation; Effectiveness in evaluating and grading students; Ability to incorporate feedback into teaching practices for continuous improvement.

The non-teaching staff appraisal process considers both their professional competencies and personal traits that include: Evaluation of the individual's proficiency in their specific role; Assessment of the staff's conduct and interactions within the institution; Time Management Skills: Ability to meet deadlines, manage workload, and prioritize tasks effectively; Strengths and Areas for Improvement: A detailed review of the employee's strengths and areas where further development is required.

Acknowledgment of the employee's contributions, achievements, regularity in attendance, adherence to working hours and an assessment of additional skills such as teamwork, adaptability and overall attitude towards the work environment also contribute to the Appraisal process

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.3.5/Faculty&NonTechincalStaff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is conducted by the finance department, which plays a critical role in reviewing and overseeing the financial activities of the institution. The finance department has four major activities under its purview:

Collections: Monitoring and verifying the incoming funds, including tuition fees, donations, and any other sources of income.

Payments: Handling and verifying payments made by the institution

for various expenses such as bills, vendor payments, and operational costs.

Salary Processing: Managing the calculation and disbursement of salaries to teaching and non-teaching staff and

Statutory Filings: Ensuring compliance with legal and regulatory requirements through proper documentation and filings, such as tax returns, employee-related filings (e.g., ESI, PF), and other statutory obligations.

In addition to the internal audit conducted by the finance department, the institution also engages in external audits. These audits are typically performed by independent external auditors who examine the institution's financial records and processes to ensure compliance with national and international financial regulations, providing an objective and thorough review of the institution's financial health.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.4.1/AR.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution primarily relies on student fees as its major source of income, ensuring the financial stability necessary for its operations. In addition to this, interest earned from bank deposits serves as a secondary income source, providing some supplementary funding.

In cases where there are deficits in specific expenditure heads, the institution manages these shortfalls by utilizing funds from its existing reserves. This practice helps maintain financial health while ensuring that necessary expenditures can still be met without disrupting the institution's operations.

To support its research and development activities, the institution actively seeks funding from various external sources that include corporate partnerships and grants.

In addition to traditional funding avenues, the institution actively participates in consultancy assignments to generate additional revenue. By offering its expertise and services to external organizations, the institution mobilizes funds that can be reinvested into its operations. This strategy not only provides financial support but also enhances the institution's visibility and reputation within the academic and professional communities.

Through these diverse income sources and strategic funding efforts, the institution ensures a sustainable financial model while continuing to invest in its educational, research, and infrastructural goals.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria 6/QlM/6.4.1/AR.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is headed by the Principal, who serves as the Chairperson, with the Academic Head (IQAC Coordinator) and other members contributing to the overall functioning of the cell. The IQAC meets on a quarterly basis to assess the academic activities and ensure

continuous improvement through academic monitoring, reviews and pedagogical improvement. The IQAC emphasizes a teaching methodology that fosters a participative learning culture. The aim is to ensure that students develop holistically, with a strong focus on practical knowledge alongside theoretical learning.

The IQAC works closely with the Principal and faculty members to implement a well-structured teaching-learning process, aligning with the institution's vision. This process aims to provide students with versatile development, combining theoretical concepts with hands-on, practical learning. This is achieved through contributions from practicing architects, invited experts, and members of the IQAC and AMC.

The IQAC's initiatives align with the institution's long-term goal of achieving autonomous status in academics and architectural research. Through the effective implementation of planned strategies, the IQAC is working towards achieving this status, positioning the institution as a leader in architectural education and research.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2024/01/FORMATION-OF-IQAC.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Example 1: Collaborative Experiential Learning in the Architecture Design Studio titled Odisha Walking Studio which emphasized on direct engagement with the physical and conceptual elements of architecture. Students from five schools of architecture participated in this very different studio approach mentored by Ar Gita Balakrishnan.

Outcome: This was a different approach to the conventional studios. By analyzing existing structures, historical references, and local materials, students learnt to design within a specific cultural, social, and environmental context, fostering a deeper connection between architecture and place.

Example 2: Initiation of institutional membership and collaboration with Coursera, as mandated by the University and Odisha Skill Development Authority (OSDA).

Strategy Implementation: The IQAC initiated a focus on the creation of a Single Point of Contact(SPOC) to pursue both faculty and students for enrolling into Coursera courses as desired by the University aligning with their interest areas

Outcome: This initiative led to positive results in terms of student design output and skill enhancement.

The earlier IQAC initiative of augmenting research paper publication through strategic collaboration continued this year too with M. Arch and Ph.D scholars collaborating.

These initiatives are integral to building a strong research culture and enhancing the overall quality of education at the institution.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.5.3/Annual_Report2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Key Measures for Promoting Gender Equity:

1.Development and Communication of a Gender Equity Policy:

The institute has created a formal Gender Equity Policy that outlines its commitment to gender fairness. The policy has been communicated clearly to all stakeholders, including students, faculty, and staff, to reinforce the institution's dedication to maintaining a diverse and inclusive environment.

2.Promotion of Women in Leadership:

The college actively encourages the representation of women in leadership roles To promote gender equity in leadership, women faculty members have been appointed to head several key institutional committees, such as: Alumni Cell; Social Outreach Cell – Pehel and Arcause Club This initiative ensures that women have significant opportunities to take on leadership roles, contributing to decision-making processes and shaping the institution's policies and activities.

3.Sexual Harassment Prevention:

The institution has formulated a comprehensive sexual harassment policy in line with the Prevention of Sexual Harassment (POSH) guidelines. Regular training programs are conducted for both students and employees, which aim to:

- **Educate them on the importance of maintaining respectful conduct.**
- **Provide clear guidelines on how to report any incidents of sexual harassment.**
- **Ensure there is a transparent process for addressing complaints in a fair and timely manner.**

File Description	Documents
Annual gender sensitization action plan	https://pmca.ac.in/AQAR2/Criteria 7/QlM/7.1.1/7.1.1A.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pmca.ac.in/AQAR2/Criteria 7/QlM/7.1.1/7.1.1S.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste management practices adopted prioritize environmental sustainability and promote a culture of recycling and responsible disposal.

Solid Waste Management:

- **Waste Segregation: Separate bins are provided for the collection of wet and dry waste.**
- **Reusing Paper: The office regularly reuses single-sided printed paper for printing unimportant documents.**

- **Degradable Plates in Canteens:** The canteens use degradable and washable plates.
- **Handing Over Waste to Vendors:** Waste paper and other recyclable materials, such
- to authorized vendors for recycling.
- **Landscaping with Waste Materials:** The campus landscaping creatively uses waste materials, promoting sustainability.

Liquid Waste Management:

- **Safe Disposal:** Liquid waste is disposed of using standard, safe methods and does not pose a threat to the environment.
- **Maintenance:** Regular maintenance of taps, drainage, and water pipelines ensures proper functioning and prevents leaks or wastage of water.

E-Waste Management:

- **Collection and Disposal:** E-waste is usually collected at a central location and handed over to the sister body(ABIT) for reuse or disposal through approved vendors.

Waste Recycling System:

- **Creative Engagement:** Students are actively involved in designing and creating installations around the campus using recycled construction and other waste materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is deeply committed to providing an inclusive environment that fosters unity and harmony among students, faculty, and staff from diverse religious, social, and cultural backgrounds. The approach is based on the principle of inclusivity, emphasizing respect, tolerance, and mutual understanding.

Key Practices Promoting Inclusivity:

1. **Secular Approach to Campus Activities:**
   - **The management and faculty adopt a secular approach to all activities conducted on campus. The events and programs organized do not favor any particular religion, social group, or cultural practice, but rather promote respect for all.**
2. **Diversity in Student Body:**
   - **The institution takes care to ensure that harmony is maintained among the diverse student groups. By fostering an environment of mutual respect, the institution works to avoid any form of polarization or discrimination in terms of gender or place of origin.**
3. **Proactive Conflict Management:**
   - **There is a proactive approach to conflict resolution, where the institution's management takes preventive measures to address issues before they escalate.**
4. **Promotion of Intercultural Understanding:**
   - **To foster a sense of intercultural bonhomie, the institution organizes various cultural programs throughout the year which celebrate the diverse cultural heritage of the student body and help in building stronger connections across different groups.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Key Activities Promoting Constitutional Values and National Pride organised by the institution:

1. **Celebration of National Days:**
   - **Republic Day and Independence Day were celebrated like every year. These events included flag hoisting ceremonies followed by addresses on constitutional values. A cultural program was organized to encourage students to express their patriotism through group songs, dance and recitation on nationalism.**

2. **Swachh Bharat Abhiyan:**
   - **On 1st October 2023, as part of the Swachh Bharat Abhiyan, a cleanliness drive was organized on campus as a part of Ek Tarikh, Ek Ghanta, Ek Saath initiative of the central government. Faculty and students participated actively in this initiative, pledging to adopt cleanliness and the principles of the Swachh Bharat movement in their daily lives. The event aligns with the institutional values of social responsibility.**
3. **Campus Green Ambassadors:**

In line with the Environmental Awareness program by the Ministry of Environment and Forests (MoEF), the institution has appointed Campus Green Ambassadors. These students are responsible for the upkeep of vegetation on campus and promote sustainability and environmental stewardship. Students participated in AICTE initiative of Meri Life Tree Plantation Drive on 29th and 30th of July this year.

These efforts align with the institution's commitment to fostering environmental values and encouraging students to become socially-conscientious citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.1.9/7.1.9activities.pdf
Any other relevant information	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.1.9/7.1.9anyotherrelevantdoc.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence day was celebrated in the campus on the 15th of Augand the National flag was hoisted by the Director of ABIT -PMCA Group of Institutions. Staff membersand students were present on the occasion. Ganesh puja was celebrated on 19th September 2023, where students presented a cultural program. The immersion of the idol was done in an eco-friendly way.

Teachers Day was also celebrated in the campus on 5th September with an impressive program, highlighting the role of teachers in society.

The college observed its 30th Foundation Day on the 9th of December 2023 with a beautiful exhibition of students' work.

Saraswati Puja was celebrated on the 26th of Jan 2024 with a cultural program in traditional fervour.

National Youth Day was celebrated by the students on 12th of Jan 2024 with competitions and debates on the topicof Youth Empowerment.

All female members of the staffand students celebrated International Women's Day on 8th March 2024 and National Girl Child day on 24th Jan 2024 marked by fun activities.

The institution also conducted various Awareness Weeks, including:

- **Sustainability and SDGs (Sustainable Development Goals): Focused on raising awareness about environmental and global development goals.**
- **Energy Conservation Week: Programs that encouraged students to adopt energy-saving habits were organised.**
- **Heritage Appreciation: Organized through heritage walks and**

sketch walks, these activities allow students to explore and understand the cultural and historical significance of their surroundings.

PMCA strives to ensure that students develop ethical values, community engagement, and a deeper understanding of their roles as responsible citizens in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Joint Research involving faculty and students of the institute

Objective:To explore the potential of collaborative writing benefiting academic growth and creating an enriching academic environment.

Context: Each faculty was asked to take 3 students under their guidance. The faculty-student teams were overally guided by the Research Cell Coordinators of the institute.

Practice: A detail timeline strategy was worked out with clear deliverables for each stage with a target of producing 20 papers, publishing a minimum 10 of them in various platforms with the student as first author and the faculty and Research Guide as second and third authors respectively

Success: The results indicate the potential of collaborative writing as a transformative practice, benefiting academic growth and fostering innovation. It helped to showcase the capability of our students

Problems encountered: Communication challenges and knowledge gaps which can be overcome with experience

2.The EXIT EXHIBITION for final year students.

Objective: To showcase students' skills, creativity and knowledge to the professional world for career opportunities.

Context: The final external viva is followed by an Open Exhibition for architecture firms which presents career opportunities to students.

Practice:All students are given equal opportunities to showcase their skills to the invited professionals in an organized thematic section based on project types.

Success: The number of attendees at the exhibition and the campus selection of the students by various Architectural firms proved the success of the practice.

Problems encountered: Logistic challenges for outstation firms.

File Description	Documents
Best practices in the Institutional website	https://pmca.ac.in/wp-content/uploads/2024/12/7.2.1-best-practices.pdf
Any other relevant information	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.2.1/7.2.1b.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As a part of the institute's efforts to preserve Odisha's architectural and cultural legacy, an area distinctive to its priority and thrust, a Centre of Excellence (COE) on Heritage Documentation has been established in the college since 2021. This Center focusses on preparation of a blueprint for preservation of the intangible and tangible heritage of the region.

Some of the works undertaken by the Cell in the AY 2023-24 included:

- Training programs for faculty and students on Heritage Conservation in collaboration with INTACH Conservation Institute.
- The institute's students actively participated in A/V documentation projects in Chandan Nagar(WB), Calicut a part of the COE Heritage Cell's initiative to create heritage awareness among students.
- Each year, the college designs and curates a diary that pays tribute to the rich tradition and culture of Odisha. This annual creation reflects the institution's commitment to celebrating local heritage and fostering a sense of pride among students. Our diary of 2023-24 tried to capture the tangible and intangible practices of festivals and lores of Cuttack city.
- The Odisha Walking Studio as well as Sketchwalks organised during the year in Old Town, Bhubaneswar and Puri- Konark also presented a different exposure and unique learning experience for students

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PMCA follows a well-structured curriculum planning and delivery system aimed at ensuring the effectiveness of its programs. The academic year begins with the preparation of the Academic Calendar, which is aligned with the university's schedule and serves as the roadmapfor the year. Faculty members create detailed lesson plans for their courses, focusing on meeting course objectives. These plans are thoroughly discussed, considering teaching methods, the practical application of subjects, horizontal linkages with other courses, and assignment guidelines, as well as learning outcomes. Furthermore, enrichment activities like guest lectures are incorporated before classes start.

Each academic session begins with an Orientation, organized by the Academic Coordinators and Academic Head, to inform students about the importance of their subjects, the courses they will learn and their responsibilities in the learning process. The academic plan ensures both horizontal and vertical integration between subjects, fostering critical thinking and improving the overall learning experience.

Regular monitoring of curriculum delivery is conducted by the Academic Coordinators, Principal, and Academic Head, who meet weekly to review progress. The Examination section prepares a calendar for internal assessments, aligning them with the Academic calendar. These assessments are varied, and student performance is tracked to assess progress effectively.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://pmca.ac.in/bachelor-of-architecture-2/]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar at PMCA plays a crucial role in guiding the effective delivery of the curriculum, ensuring students stay on track with their academic progress. The institute strictly follows its academic calendar to meet university requirements and achieve its targeted academic standards. The Academic Monitoring Committee regularly evaluates course delivery and enrichment programs, addressing any issues promptly to maintain adherence to the calendar.

PMCA has a well-structured Continuous Internal Evaluation (CIE) system to monitor and assess students' academic progress. This is done through quizzes, end-module tests, and assignments conducted by the course instructors, alongside two internal exams scheduled according to both the university and institute's academic calendar.

The Examination section also follows a dedicated calendar to ensure timely preparation, execution, and evaluation of internal tests. This helps meet university deadlines and prepares students for the end semester exams.

Sessional assessments carry 100 marks, distributed over regular progress, intermittent assessments, and final juries at the end of the course. The final year thesis is evaluated through panel juries at various stages. These checks and balances ensure that students remain engaged and committed, preventing any slack in the teaching-learning process. Weekly progress reports, internal test notices, thesis calendars, and mark sheets are used to track performance and ensure timely assessments.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://pmca.ac.in/AQAR2/Criteria 1/1.1/Ql M/1.1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

28

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum integrates cross-cutting issues such as environment and sustainability, professional ethics, gender, and human values, aiming to shape well-rounded individuals. Gender sensitivity is addressed through studies in anthropometry, focusing on the spatial needs of individuals at different life stages in Basic Design. The Urban Planning and Design course emphasizes participatory planning and equitable stakeholder involvement, fostering inclusivity.

Courses like Environmental Studies, Climatology, Ecology, and Green Architecture ensure that students stay updated on environmental concerns and sustainability trends. Vernacular Architecture lessons align with the Sustainable Development Goals, promoting sustainable building practices. Also certain guest lectures are arranged for more awareness related to environment and sustainability.

Subjects such as Behavioural Architecture, Architecture and Society, and Responsive Built Environment encourage students to understand their social responsibilities and design needs. These courses help install human values, enabling students to approach design with a more holistic perspective, considering diverse cultures and needs.

In the Professional Practice course, students are introduced to professional ethics and values, preparing them to contribute positively to the profession. Ethics education is reinforced through mock sessions, teamwork, office training, and site exposure. These cross-cutting issues are embedded throughout the curriculum, particularly in design projects and the final-year

dissertation, encouraging students to propose responsible, inclusive, and sustainable design solutions in their work.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

334

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://pmca.ac.in/AQAR2/Criteria_1/1.1/Ql M/1.4/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pmca.ac.in/AQAR2/Criteria_1/1.1/Ql M/1.4/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

69

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

11

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

PMCA recognizes and addresses the diversity in students' backgrounds and learning abilities throughout their academic journey. At the beginning of the first year, an induction program is held to assess students' aptitude and evaluate their cognitive, affective, and psychomotor skills, ensuring a tailored learning approach.

The performance of students is regularly reviewed at the end of each semester to track their progress. A structured teaching-learning system is in place to support students of varying intellectual abilities, helping them advance to higher levels through specific programs.

For slow learners or late bloomers, PMCA provides extra support through remedial lectures, tutorial classes, additional assignments, and counselling. Students are encouraged to join skill-based courses, receive extra reading materials, and follow plans designed to help them clear any academic backlogs.

Advanced learners are encouraged to participate in national and international competitions, conferences, seminars, forums, and events, with guidance from experienced faculty. They are also offered additional courses to improve their performance and engage in motivational interactions with experts. Faculty assist these students in pursuing higher studies and securing placements.

The socio-economic backgrounds of students are taken into consideration when planning academic and co-curricular activities, ensuring all students are motivated to participate and enhance their social skills.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
424	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

PMCA follows a student-centric pedagogy that emphasizes planning, implementing, monitoring, evaluating, analysing, and mapping the Programme Outcomes. The institute prioritizes enhancing the learning experience by making it engaging and practical.

The teaching-learning approach provides students with exposure through industry collaborations, study tours, case studies, and site visits. Regular field studies help students understand site attributes, construction techniques, and material usage. Visits to historical sites enable them to experience contextual practices. Hands-on exercises, both in classrooms and the Construction Yard, and visits to institutions like the Auroville Earth Institute and Laurie Baker Centre promote experiential and participatory learning.

The curriculum fosters teamwork, critical thinking, and problem-solving through activities like Vertical Studios, competitions, and collaborative studios with other colleges. Seminars, group discussions, and video-working projects encourage participative learning.

PMCA aims to enhance education quality by simulating real-life situations, using live projects and real sites like government

initiatives and the Solar Decathlon. Students identify practical issues and propose innovative, adaptable solutions. Peer interactions through in-house Student Meets, Super Saturdays, and Academic Forums further support student-centric learning, fostering collaboration and idea exchange. This approach ensures that students gain both theoretical knowledge and practical skills, preparing them for real-world challenges.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enhance the teaching-learning process and make it more inclusive, PMCA has integrated ICT technologies with traditional methods. Faculty members utilize various ICT tools available at the institute to ensure effective course delivery. Academic planning, progress tracking, and monitoring are managed using these technologies to improve efficiency.

The Institute Management System is employed for all academic activities, helping optimize time utilization. LCD projectors are used during lectures for PowerPoint presentations, while students are encouraged to use digital media to enhance their presentations and soft skills. The UG/PG computer lab is equipped with 40 desktops and up-to-date licensed software, primarily used for sessional subjects. Additionally, the digital library offers valuable resources for both faculty and students, supporting teaching and learning.

The institute also organizes guest lectures, webinars, viva sessions, and online workshops using ICT tools. Google Classroom is used for submissions and discussions when needed, and official notices are shared through WhatsApp Groups. Digital platforms are frequently utilized by teachers for providing updated information and clarifications to students.

For assessments, end-module tests and quizzes are conducted using Google Forms, while Google Meet sessions are held by proctors for

personal counselling. Regular feedback from students and faculty is collected online through specially designed Google Forms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

394

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

PMCA has a structuredmarking system for both theory and sessional subjects. In theory subjects, assessments include module-end tests, assignments, and surprise MCQ quizzes. Google Classroom is used to efficiently track student progress, with faculty and students both able to monitor performance. Assignments and quizzes are graded with instant feedback provided, ensuring timely communication of results.

Along with Continuous Internal Evaluation (CIE), two internal tests are conducted as per university guidelines, following the university's question format. Internal test scores are displayed to students to resolve any issues before being uploaded to the University portal.

For sessional subjects, students' progress is evaluated regularly through staged submissions in studio classes. A submission schedule and exercise briefs are shared at the beginning of the semester. Students' work is closely monitored, with feedback provided at each stage to encourage improvement.

All assessments, including internal tests, sessional work, and attendance, are recorded in a spreadsheet, allowing students to track their cumulative scores. Opportunities for score improvement are provided by allowing students to retake assessments if needed. Finally, the final viva-voce marks are added to the cumulative score and shared with students before being uploaded to the University portal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://pmca.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the University syllabus, theory subjects are evaluated through both internal and external assessments, while sessional subjects are assessed internally. In theory subjects, student performance is continuously evaluated using various methods. Each assessment is discussed with students, and their respective scores are shared. If there are any grievances, they are addressed immediately by the evaluator with appropriate explanations, and opportunities for improvement are provided. Marks are adjusted after students demonstrate satisfactory performance. For university exams, students can raise grievances within 15 days of result declaration, following the prescribed format, and these grievances are addressed within 45 days.

For sessional subjects, students are assessed progressively with stage-wise evaluations, culminating in a final viva. The progressive assessment and final viva have a weightage of 60:40. Timely submission of deliverables is critical for internal assessments, and awarded marks are displayed for student information. If any concerns arise, they are resolved instantly by the subject teacher, who explains the reasoning behind the marks and provides an opportunity for improvement. Students are generally allowed to re-submit work to enhance their scores. If a

student fails the sessional internals after the final viva, they are given a chance to improve their performance during the "studio-week" at the end of the semester.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://pmca.ac.in/wp-content/uploads/2024/12/Form-for-Internal-Examination-related-grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) of the B.Arch/M.Arch program are designed to align with the institute's Vision & Mission and the course syllabi. The POs are categorized into four key areas: Domain Knowledge & Skill Gain, Professional Competency, Sensitivity to Values, and Collegiality. These categories ensure that students acquire the essential knowledge, skills, ethical values, and collaborative abilities required for professional practice in architecture.

The PSOs focus on developing a deep understanding of sustainable and inclusive development practices in architecture, fostering critical thinking and innovative solutions. COs are designed to outline the specific knowledge or skills students should gain by the end of each course, with each CO mapped to relevant POs.

To ensure transparency and clarity, the POs, PSOs, and COs are prominently displayed in various locations, including the institute website, notice boards, principal's room, faculty rooms, classrooms, studios, laboratories, and Google classrooms. During admission, students are informed about the POs, and in the Induction Program, the Principal reiterates the Vision & Mission, POs, and PSOs to students and their parents. Additionally, each course instructor discusses the COs at the beginning of the course to ensure students understand the learning objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Academic Monitoring Committee establishes guidelines for both direct and indirect assessment tools to evaluate the attainment of Program Outcomes (POs) and Course Outcomes (COs). CO attainment is monitored continuously throughout the course, with a final assessment at the end. Each CO is assigned an attainment level, ranging from 1 (lowest) to 3 (highest). PO attainment is determined through course completion and is calculated from CO attainment.

Two methods—direct and indirect—are used to assess POs and COs. The direct method for theory courses follows university guidelines, with 100 marks for the end-semester exam and 50 marks for internal assessments (such as surprise tests, module-end tests, quizzes, and two internal tests). For sessional courses, direct attainment is based on continuous internal assessment (60%) and a final viva-voce (40%).

The indirect method involves collecting student feedback through course-end surveys, which are quantitatively analysed to gauge CO attainment. This also aids in assessing PO achievement, as each CO is mapped to the POs. Indirect PSO attainment is derived from comprehensive exit surveys of students, as well as feedback from alumni, parents, and employers.

The total PO attainment is calculated as 80% from direct assessments and 20% from indirect assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

71

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://pmca.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pmca.ac.in/wp-content/uploads/2024/12/STUDENT-SATISFACTION-SURVEY-2023-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has developed a strategic plan to foster a research-oriented environment through the Nodal Centre for Research, aimed at continuously improving research quality. The Internal Quality Assurance Cell (IQAC) has initiated various programs to enhance academic research, skill development, and knowledge dissemination in key areas.

The Nodal Centre is focused on projects related to the Sustainable Development Goals (SDGs), disaster resilience, and heritage conservation, involving students, research scholars, and faculty. Students identify issues within these areas and are guided by faculty in the research process, including data

collection, literature review, and documentation. The goal is to create research projects that propose practical, large-scale solutions.

Students have also designed an innovative sit-out space using discarded materials. They regularly participate in national competitions involving innovative uses of materials like steel, glass, and renewable energy, winning several awards. Many accomplished students have succeeded in international competitions, with Jitesh Panigrahi and Oiswarya Roy receiving the IGBC Jury Recommendation Award(2023) and Arya Jaiswara winning an international design competition. Vishal Mitra's research paper was accepted for presentation at a conference.

To promote knowledge sharing, the institute conducts weekly lectures under the series 'Abhiprabha,' with both internal faculty and guest speakers. Faculty are encouraged to collaborate with students on research papers in the identified research areas.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.pmca.ac.in/AQAR2/Criteria_3/QlM/3.2.1/3.2.1_FINAL.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://pmca.ac.in/research-in-architecture/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the academic year 2023-24, PMCA actively engaged in various initiatives to foster community development, environmental awareness, and personal growth.

In July 2023, the social club PEHEL organized the Meri Life - Massive Tree Plantation Drive 2023, where students, faculty, and staff planted 200 trees, emphasizing environmental responsibility. In October, PMCA participated in Shram Daan Diwas, a cleanliness drive in tribute to Mahatma Gandhi, promoting the importance of community service and cleanliness. The same month, we celebrated International Day of Older Persons, visiting a charitable old age home, fostering intergenerational respect.

The Ganesh Puja outreach program in October involved distributing food to the underprivileged, strengthening empathy and social responsibility among students. November's Children's Day celebrations included an art competition for the children of non-teaching staff, acknowledging their contributions.

In December, Joy of Giving Week encouraged students to donate clothes for the underprivileged, promoting a sense of community connection. March 2024 marked International Women's Day, where inspirational talks and discussions on mental health were held to empower students, particularly women.

In May 2024the No Tobacco Day competitions raised awareness about tobacco's harmful effects. PMCA also celebrated International Yoga and Music Day in June-2024, promoting well-being.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/life-at-pmca/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

103

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution's infrastructure and physical facilities are designed to create an efficient and conducive teaching-learning environment compliantwith the Council of Architecture (COA) norms of 2022. Located in Cuttack city, the campus spans 5 acres (20,230 sq. mt), offering state-of-the-art academic and co-curricular resources.

The facilities are continually upgraded to support the evolving needs of students and faculty. The institute features 13 well-equipped studios for UG/PG students, with four having LCD projectors. There are eight lecture rooms, five of which have AV facilities, enhancing interactive learning. Additionally, we offer computer labs for both undergraduate and postgraduate students, equipped with 40 computers having all required softwares and shared access to advanced labs.

The institution also houses specialized labs, including Climatology, Model Making, Building Materials, Carpentry, Survey, and Illumination labs, some of which are shared with Civil and Electrical Engineering departments. The e-library, with DELNET subscriptions and extensive journals, complements the physical library to provide comprehensive research resources.

Faculty rooms are well-equipped with individual workspaces and Wi-Fi connectivity. Administrative offices, a multipurpose hall, reprography room, e-evaluation center, sports facilities, hostels, canteens, and transport services further enhance the learning environment, ensuring a holistic and effective academic experience.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://pmca.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution focuses on the all-round development of students, promoting their participation in both academics and extracurricular activities. To encourage sports, the institute has a Sports Club that organizes various sports events throughout the year, in addition to the Annual Sports Day during the Annual Fest-Enmasse'. The campus has amultipurpose court, a playground for outdoor sports, and facilities for indoor games such as table tennis, chess, and carom.

Cultural activities are also highly encouraged, with the institute providing platforms for students to engage in art, music, dance, drama, heritage, travel, literature, and photography. These activities are facilitated through student-run clubs and are routinely held in spaces like the Ar. K. B. Mohapatra Multipurpose Hall, college Podium, and studios.

The annual function, 'EN MASSE,' takes place in December/January and spans 4-5 days, featuring a mix of formal, informal, and cultural events. The grand finale is organized with a fully set-up temporary stage.

The institute benefits from the mentorship of faculty members such as Ar. Prachi Mahajan (professional theatre group member), Ar. Anshuman Mishra (eminent Odissi dance guru), and Ar.Ankita Pati (trained classical singer), who guide students involved in drama, dance, and music clubs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pmca.ac.in/life-at-pmca/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.59

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the knowledge hub of the Institute, serving as a repository for books, journals, students' work, reports, and other academic resources. Located on the second floor of the Main Block, it spans approximately 3,000 sqft and offers a reading area with seating for 100-120 students. The library is operational on all working days from 9:00 AM to 5:00 PM and is supported by three dedicated full-time staff members to assist students and maintain the facility.

The library is fully automated, with book accession and circulation managed through an Integrated Library Management System (ILMS). A dedicated system provides real-time information on the availability of resources, streamlining library operations. Currently, the library houses around 19,000 volumes

(inclusive of 9000+ books of Engineering) and 4,645 titles of books on Architecture and allied subjects. Available journals include 11 national and 4 international journals, as well as 1 e-journal. It also holds 1,909 UG theses, 40 PG theses, and additional resources such as books on reasoning, aptitude, and preparatory materials for exams like GATE and NATA.

The Digital Library offers 10 computers for e-reading and referencing, with access to online databases like DELNET, National Digital Library, and NPTEL. Additionally, the library provides reprographic services, question banks, and model answers to both students and faculty. Through a resource-sharing arrangement with the ABIT Central Library, students and faculty also benefit from access to books and journals in related engineering disciplines.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://pmca.ac.in/infrastructure/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.39

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is committed to creating a green, paperless campus and has developed robust IT infrastructure to support teaching, learning, research, and administration. The IT facilities are regularly upgraded based on assessments of current needs, ensuring the effective functioning of the institution.

The institute has successfully implemented an Integrated Management System (IMS), which is currently in the process of further upgrades for enhanced utility. The entire campus is Wi-Fi enabled, with a 10Mbps leased line and 1600 Mbps Wi-Fi broadband, providing seamless internet access. All UG and PG computer labs are equipped with modern desktop systems, LAN Ethernet connectivity, and online UPS for uninterrupted power supply.

All faculty rooms, the administrative office, the principal's room, the examination room, the evaluation center, the library, and the multipurpose hall are equipped with computers and other essential IT facilities. IT resources are shared among departments to optimize usage. The campus is under constant surveillance, with 24 CCTV cameras installed at key locations for security.

The IT infrastructure is regularly updated based on recommendations from the bi-annual meetings of the Operations & Planning Committee. This committee, comprising the IT Infrastructure-in-Charge, a faculty member, and a technician, assesses hardware and software requirements and ensures all systems are functioning optimally.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

77

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

139.38

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has developed a comprehensive "Campus Use and Maintenance Policy" (2018) based on feedback from all users and stakeholders, ensuring effective use, upgradation, and maintenance of its infrastructure. The Operations Planning Committee plays a key role in this, conducting centralized planning meetings at the start of each semester to optimize infrastructure usage. These meetings, chaired by the principal, help plan facility requirements and allocations.

The Academic Planning Committee determines the allocation of building spaces for academic and co-curricular activities. Maintenance of key facilities such as the library and laboratories is handled by designated personnel in collaboration with the relevant committee. IT infrastructure is periodically assessed for upgrades by the IT Infrastructure In-charge and maintained by technicians.

The Infrastructure Maintenance Committee oversees the upkeep of sports facilities, with the sports coordinator managing their operations. The maintenance of other essential amenities, campus landscaping, and overall infrastructure is managed by the Infrastructure Maintenance In-charge and their team.

All appliances on campus are serviced by approved vendors to ensure proper functioning. Hostels are managed by designated Hostel Teachers-in-Charge (one for boys' and one for girls' hostel), supported by the Students' Welfare Officer and caretakers, who are responsible for maintaining the hostel facilities and ensuring a comfortable living environment for students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2024/12/Comprehensive_Policy_2018.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

17

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.pmca.ac.in/AQAR2/Criteria_5/QlM/5.1.3/5.1.3_PMCA_WebPage.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution fosters inclusive practices to promote social justice and build strong relationships with stakeholders. It emphasizes value-based education to instil social responsibility and good citizenship among students. The active participation of students in administrative, co-curricular, social, cultural, and recreational activities is encouraged to enhance their skills and foster holistic development.

Class representatives from all years, along with the Unit Secretary and Unit Designee for the National Association for Students of Architecture (NASA), are elected by students to voice their concerns and represent the student body in various forums. Additionally, students volunteer as House Captains and Club Coordinators, taking on leadership roles and responsibilities. These student leaders are empowered to express their views to the college authority, ensuring that students are not subjected to commercial or cultural exploitation during college-sponsored activities.

Some students are also selected to serve on various committees, assisting in administrative and community activities. This creates a harmonious relationship between faculty, administration, students, and the broader community. By engaging in organized services and mass-media communication, students are encouraged to develop leadership skills, promote community relations, and uphold cultural values. This system provides students with opportunities for leadership, involvement in college affairs, and a deeper connection to their community.

File Description	Documents
Paste link for additional information	http://www.pmca.ac.in/AQAR2/Criteria_5/QlM /5.3.2/students_representation_on_various_ bodies.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The PMCA Global Alumni Association is a registered body that connects the institute with its alumni. Its primary objective is to bridge the gap between the college and its former students. The association maintains an updated database of alumni and keeps them informed about the institute's developments, achievements, and current trends through social and digital media.

The association plays a key role in supporting students by conducting vivas, discussing business and entrepreneurship opportunities, and guiding students on career prospects through seminars, webinars, and workshops. It also offers opportunities for professional internships, training, and placements for

undergraduate students.

Alumni visit the campus regularly to provide support and guidance for various student-run clubs. They offer valuable feedback on curriculum development, infrastructure improvements, and new initiatives for the institute. In addition to academic and career guidance, the association provides exclusive perks, such as financial and travel benefits, and organizes annual meets, exhibitions, and conventions.

The annual alumni meet is held at the institute, where alumni gather to reconnect, exchange ideas, and discuss future initiatives to strengthen the association's role and contribute to the growth of the institution. This ongoing engagement fosters a strong bond between the alumni and the institution.

File Description	Documents
Paste link for additional information	http://www.pmca.ac.in/AQAR2/Criteria_5/QlM/5.4.1/5.4.1_GLOBAL_ALUMNI_FOR_LINK.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Effective governance provides a framework for decision-making, accountability, and transparency, allowing the organization to adapt to changes in the external environment while staying true to its mission and vision.

Regular engagement with stakeholders—such as employees, students, and alumni—is promoted as a good practice. This interaction

facilitates ongoing reviews and adaptations of processes based on stakeholder feedback, fostering a culture of continuous improvement. By actively responding to feedback, the institution remains relevant and effective in addressing new challenges and opportunities.

Additionally, the institution invests in training for key personnel and staff, enhancing their understanding of the organization's mission, vision, and values. This effort ensures that everyone is aligned and committed to the institution's goals, promoting a unified approach to governance and operations.

In summary, the institution's governance system promotes adaptability, stakeholder engagement, and a commitment to continuous improvement, which are crucial for achieving long-term success.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.1.1/Code_for_Academic_Governance.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's governance structure includes a Board of Trustees, along with key leadership roles such as the Principal and Academic Head. This hierarchy is supported by various committees that focus on different areas of institutional management.

1. Academic Committees: These are led by Academic Coordinators for each year and a Design Chair, ensuring a structured approach to academic governance.
2. Research & Consultancy Committees: These include a Nodal Center of Research Coordinator and Consultancy I/C, facilitating effective research initiatives and oversight of campus as well as other outside consultancy activities.
3. Community and Outreach Committee: This committee engages with the community, promoting the college's role in social responsibility and outreach initiatives.
4. Student Welfare and NASA Committee: This committee, which includes proctors and different cell coordinators, focuses on student support and welfare.

5. **Alumni Coordination and Exam Cell:** These roles ensure ongoing connections with graduates and smooth management of examination processes.

Clearly defined roles, responsibilities, and reporting lines for these committees foster accountability and streamline communication, contributing to efficient governance and overall effectiveness in achieving the college's mission. This structured approach supports collaboration and sustained progress toward institutional goals.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.1.2/PMCA_Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PMCA's mission and vision guide the institution's actions, decisions, and future plans.

The core values of the institution are essential in shaping and guiding its decisions and practices, ensuring they align with both the mission and the vision. These values influence how the institution interacts with stakeholders, approaches challenges, and makes strategic decisions.

A Forward Planning document, prepared at the start of each year, is an important strategic planning tool. This document serves as a framework to align with the institution's mission and vision. It helps ensure that academic activities, events, and goals are strategically timed to support the broader objectives of the institution.

To ensure effective progress, a detailed forward planning document is created, setting clear objectives and key performance indicators (KPIs). These KPIs/success criterias are used to measure the success and progress of the institution in achieving its bi-annual goals. The Principal plays a key role in preparing this plan, which is then regularly reviewed and discussed during weekly meetings with the Management Trustees.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.2.1/Forward_planning_Nov_dec_2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The presence of a robust mechanism to regularly assess progress and adjust strategies is a key factor in ensuring the institution remains aligned with its goals.

The IQAC meets once in 3 months, to review the plans and actions taken by all committees and cells of the institute.

This continuous evaluation process allows for the monitoring of key performance indicators (KPIs) and other relevant metrics, helping to identify areas of strength as well as opportunities for improvement. Regular assessments help the institution stay flexible, ensuring that any necessary adjustments can be made to meet long-term goals and respond to changes in the internal and external environment. Issues raised by stakeholders are promptly addressed.

By conducting frequent reviews, the institution ensures that its strategies remain relevant and effective, fostering an environment of ongoing improvement and adaptability. This proactive approach not only keeps the institution on track but also strengthens its ability to achieve its aspirations while staying true to its core values.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.2.2/policy_&_procedure.pdf
Link to Organogram of the institution webpage	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.1.2/PMCA_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college believes in maintaining a culture of transparency, that is of utmost importance for fostering trust and collaboration within the institution. By openly communicating organizational decisions, strategies, and performance to key staff members, the institution ensures that everyone is informed and aligned with the broader goals. This transparency helps team leaders understand the rationale behind decisions and their role in achieving institutional objectives.

Training and development opportunities are offered wherever felt necessary to both teaching and non-teaching staff members. The institution supports continuous learning and skill enhancement for both faculty and staff. This investment in human resources helps build a knowledgeable and competent workforce, capable of

driving the institution's success.

In addition to professional development, the institution demonstrates a commitment to the well-being of its staff by providing essential statutory welfare measures, such as Provident Fund (PF), Employee State Insurance (ESI), gratuity and health insurance benefits. These benefits ensure that staff members are supported in times of need and that their long-term financial and health security is prioritized.

Together, these practices create an environment of transparency, trust, and mutual support, contributing to a positive and productive workplace culture.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.3.1/AuditReport2023-24.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The key components of the faculty appraisal process include their performance related to

Preparation of study materials, exercises, and alignment with the

curriculum; Innovation in Teaching: Use of creative teaching methods and tools to enhance learning; Involvement in extra-curricular learning activities, special projects, and assignments; Engagement in activities like student proctoring, admissions, and conducting special lectures; Participation in seminars, refresher courses, and gaining additional professional competencies; Contributions to research through publications, and conference participation; Effectiveness in evaluating and grading students; Ability to incorporate feedback into teaching practices for continuous improvement.

The non-teaching staff appraisal process considers both their professional competencies and personal traits that include: Evaluation of the individual's proficiency in their specific role; Assessment of the staff's conduct and interactions within the institution; Time Management Skills: Ability to meet deadlines, manage workload, and prioritize tasks effectively; Strengths and Areas for Improvement: A detailed review of the employee's strengths and areas where further development is required.

Acknowledgment of the employee's contributions, achievements, regularity in attendance, adherence to working hours and an assessment of additional skills such as teamwork, adaptability and overall attitude towards the work environment also contribute to the Appraisal process

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.3.5/Faculty&NonTechincalStaff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is conducted by the finance department, which plays a critical role in reviewing and overseeing the financial activities of the institution. The finance department has four major activities under its purview:

Collections: Monitoring and verifying the incoming funds,

including tuition fees, donations, and any other sources of income.

Payments: Handling and verifying payments made by the institution for various expenses such as bills, vendor payments, and operational costs.

Salary Processing: Managing the calculation and disbursement of salaries to teaching and non-teaching staff and

Statutory Filings: Ensuring compliance with legal and regulatory requirements through proper documentation and filings, such as tax returns, employee-related filings (e.g., ESI, PF), and other statutory obligations.

In addition to the internal audit conducted by the finance department, the institution also engages in external audits. These audits are typically performed by independent external auditors who examine the institution's financial records and processes to ensure compliance with national and international financial regulations, providing an objective and thorough review of the institution's financial health.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.4.1/AR.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution primarily relies on student fees as its major source of income, ensuring the financial stability necessary for its operations. In addition to this, interest earned from bank deposits serves as a secondary income source, providing some supplementary funding.

In cases where there are deficits in specific expenditure heads, the institution manages these shortfalls by utilizing funds from its existing reserves. This practice helps maintain financial health while ensuring that necessary expenditures can still be met without disrupting the institution's operations.

To support its research and development activities, the institution actively seeks funding from various external sources that include corporate partnerships and grants.

In addition to traditional funding avenues, the institution actively participates in consultancy assignments to generate additional revenue. By offering its expertise and services to external organizations, the institution mobilizes funds that can be reinvested into its operations. This strategy not only provides financial support but also enhances the institution's visibility and reputation within the academic and professional communities.

Through these diverse income sources and strategic funding efforts, the institution ensures a sustainable financial model while continuing to invest in its educational, research, and infrastructural goals.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.4.1/AR.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is headed by the Principal, who serves as the Chairperson, with the Academic Head (IQAC Coordinator) and other members contributing to the overall functioning of the cell. The IQAC meets on a quarterly basis to assess the academic activities and ensure continuous improvement through academic monitoring, reviews and pedagogical improvement. The IQAC emphasizes a teaching methodology that fosters a participative learning culture. The aim is to ensure that students develop holistically, with a strong focus on practical knowledge alongside theoretical learning.

The IQAC works closely with the Principal and faculty members to implement a well-structured teaching-learning process, aligning with the institution's vision. This process aims to provide students with versatile development, combining theoretical concepts with hands-on, practical learning. This is achieved through contributions from practicing architects, invited experts, and members of the IQAC and AMC.

The IQAC's initiatives align with the institution's long-term goal of achieving autonomous status in academics and architectural research. Through the effective implementation of planned strategies, the IQAC is working towards achieving this status, positioning the institution as a leader in architectural education and research.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2024/01/FORMATION-OF-IQAC.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Example 1: Collaborative Experiential Learning in the Architecture Design Studio titled Odisha Walking Studio which emphasized on direct engagement with the physical and conceptual elements of architecture. Students from five schools of architecture participated in this very different studio approach mentored by Ar Gita Balakrishnan.

Outcome: This was a different approach to the conventional studios. By analyzing existing structures, historical references, and local materials, students learnt to design within a specific cultural, social, and environmental context, fostering a deeper connection between architecture and place.

Example 2: Initiation of institutional membership and collaboration with Coursera, as mandated by the University and Odisha Skill Development Authority (OSDA).

Strategy Implementation: The IQAC initiated a focus on the creation of a Single Point of Contact(SPOC) to pursue both faculty and students for enrolling into Coursera courses as desired by the University aligning with their interest areas

Outcome: This initiative led to positive results in terms of student design output and skill enhancement.

The earlier IQAC initiative of augmenting research paper publication through strategic collaboration continued this year too with M. Arch and Ph.D scholars collaborating.

These initiatives are integral to building a strong research culture and enhancing the overall quality of education at the institution.

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File Description	Documents
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://pmca.ac.in/AQAR2/Criteria_6/QlM/6.5.3/Annual_Report2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Key Measures for Promoting Gender Equity:

1.Development and Communication of a Gender Equity Policy:

The institute has created a formal Gender Equity Policy that outlines its commitment to gender fairness. The policy has been communicated clearly to all stakeholders, including students, faculty, and staff, to reinforce the institution's dedication to

maintaining a diverse and inclusive environment.

2.Promotion of Women in Leadership:

The college actively encourages the representation of women in leadership roles To promote gender equity in leadership, women faculty members have been appointed to head several key institutional committees, such as: Alumni Cell; Social Outreach Cell – Pehel and Arcause Club This initiative ensures that women have significant opportunities to take on leadership roles, contributing to decision-making processes and shaping the institution's policies and activities.

3.Sexual Harassment Prevention:

The institution has formulated a comprehensive sexual harassment policy in line with the Prevention of Sexual Harassment (POSH) guidelines. Regular training programs are conducted for both students and employees, which aim to:

- Educate them on the importance of maintaining respectful conduct.
- Provide clear guidelines on how to report any incidents of sexual harassment.
- Ensure there is a transparent process for addressing complaints in a fair and timely manner.

File Description	Documents
Annual gender sensitization action plan	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.1.1/7.1.1A.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.1.1/7.1.1S.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste management practices adopted prioritize environmental sustainability and promote a culture of recycling and responsible disposal.

Solid Waste Management:

- **Waste Segregation: Separate bins are provided for the collection of wet and dry waste.**
- **Reusing Paper: The office regularly reuses single-sided printed paper for printing unimportant documents.**
- **Degradable Plates in Canteens: The canteens use degradable and washable plates.**
- **Handing Over Waste to Vendors: Waste paper and other recyclable materials, such**
- **to authorized vendors for recycling.**
- **Landscaping with Waste Materials: The campus landscaping creatively uses waste materials, promoting sustainability.**

Liquid Waste Management:

- **Safe Disposal: Liquid waste is disposed of using standard, safe methods and does not pose a threat to the environment.**
- **Maintenance: Regular maintenance of taps, drainage, and water pipelines ensures proper functioning and prevents leaks or wastage of water.**

E-Waste Management:

- **Collection and Disposal: E-waste is usually collected at a central location and handed over to the sister body(ABIT) for reuse or disposal through approved vendors.**

Waste Recycling System:

- **Creative Engagement: Students are actively involved in**

designing and creating installations around the campus using recycled construction and other waste materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is deeply committed to providing an inclusive environment that fosters unity and harmony among students, faculty, and staff from diverse religious, social, and cultural backgrounds. The approach is based on the principle of inclusivity, emphasizing respect, tolerance, and mutual understanding.

Key Practices Promoting Inclusivity:

1. Secular Approach to Campus Activities:
   - The management and faculty adopt a secular approach to all activities conducted on campus. The events and programs organized do not favor any particular religion, social group, or cultural practice, but rather promote respect for all.
2. Diversity in Student Body:
   - The institution takes care to ensure that harmony is maintained among the diverse student groups. By fostering an environment of mutual respect, the institution works to avoid any form of polarization or discrimination in terms of gender or place of origin.
3. Proactive Conflict Management:
   - There is a proactive approach to conflict resolution, where the institution's management takes preventive measures to address issues before they escalate.
4. Promotion of Intercultural Understanding:
   - To foster a sense of intercultural bonhomie, the institution organizes various cultural programs throughout the year which celebrate the diverse cultural heritage of the student body and help in building stronger connections across different groups.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Key Activities Promoting Constitutional Values and National Pride organised by the institution:

1. **Celebration of National Days:**
   - **Republic Day and Independence Day were celebrated like every year. These events included flag hoisting ceremonies followed by addresses on constitutional values. A cultural program was organized to encourage students to express their patriotism through group songs, dance and recitation on nationalism.**
2. **Swachh Bharat Abhiyan:**
   - **On 1st October 2023, as part of the Swachh Bharat Abhiyan, a cleanliness drive was organized on campus as a part of Ek Tarikh, Ek Ghanta, Ek Saath initiative of the central government. Faculty and students participated actively in this initiative, pledging to adopt cleanliness and the principles of the Swachh Bharat movement in their daily lives. The event aligns with the institutional values of social responsibility.**
3. **Campus Green Ambassadors:**

In line with the Environmental Awareness program by the Ministry of Environment and Forests (MoEF), the institution has appointed Campus Green Ambassadors. These students are responsible for the upkeep of vegetation on campus and promote sustainability and environmental stewardship. Students participated in AICTE initiative of Meri Life Tree Plantation Drive on 29th and 30th of July this year.

These efforts align with the institution's commitment to fostering environmental values and encouraging students to become socially-conscientious citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.1.9/7.1.9activities.pdf
Any other relevant information	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.1.9/7.1.9anyotherrelevantdoc.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence day was celebrated in the campus on the 15th of Augand the National flag was hoisted by the Director of ABIT -PMCA Group of Institutions. Staff membersand students were present on the occasion. Ganesh puja was celebrated on 19th September 2023, where students presented a cultural program. The immersion of the idol was done in an eco-friendly way.

Teachers Day was also celebrated in the campus on 5th September with an impressive program, highlighting the role of teachers in society.

The college observed its 30th Foundation Day on the 9th of December 2023 with a beautiful exhibition of students' work.

Saraswati Puja was celebrated on the 26th of Jan 2024 with a cultural program in traditional fervour.

National Youth Day was celebrated by the students on 12th of Jan

2024 with competitions and debates on the topicof Youth Empowerment.

All female members of the staffand students celebrated International Women's Day on 8th March 2024 and National Girl Child day on 24th Jan 2024 marked by fun activities.

The institution also conducted various Awareness Weeks, including:

- Sustainability and SDGs (Sustainable Development Goals): Focused on raising awareness about environmental and global development goals.
- Energy Conservation Week: Programs that encouraged students to adopt energy-saving habits were organised.
- Heritage Appreciation: Organized through heritage walks and sketch walks, these activities allow students to explore and understand the cultural and historical significance of their surroundings.

PMCA strives to ensure that students develop ethical values, community engagement, and a deeper understanding of their roles as responsible citizens in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Joint Research involving faculty and students of the institute

Objective:To explore the potential of collaborative writing benefiting academic growth and creating an enriching academic

environment.

Context: Each faculty was asked to take 3 students under their guidance. The faculty-student teams were overally guided by the Research Cell Coordinators of the institute.

Practice: A detail timeline strategy was worked out with clear deliverables for each stage with a target of producing 20 papers, publishing a minimum 10 of them in various platforms with the student as first author and the faculty and Research Guide as second and third authors respectively

Success: The results indicate the potential of collaborative writing as a transformative practice, benefiting academic growth and fostering innovation. It helped to showcase the capability of our students

Problems encountered: Communication challenges and knowledge gaps which can be overcome with experience

2.The EXIT EXHIBITION for final year students.

Objective: To showcase students' skills, creativity and knowledge to the professional world for career opportunities.

Context: The final external viva is followed by an Open Exhibition for architecture firms which presents career opportunities to students.

Practice:All students are given equal opportunities to showcase their skills to the invited professionals in an organized thematic section based on project types.

Success: The number of attendees at the exhibition and the campus selection of the students by various Architectural firms proved the success of the practice.

Problems encountered: Logistic challenges for outstation firms.

File Description	Documents
Best practices in the Institutional website	https://pmca.ac.in/wp-content/uploads/2024/12/7.2.1-best-practices.pdf
Any other relevant information	https://pmca.ac.in/AQAR2/Criteria_7/QlM/7.2.1/7.2.1b.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As a part of the institute's efforts to preserve Odisha's architectural and cultural legacy, an area distinctive to its priority and thrust, a Centre of Excellence (COE) on Heritage Documentation has been established in the college since 2021. This Center focusses on preparation of a blueprint for preservation of the intangible and tangible heritage of the region.

Some of the works undertaken by the Cell in the AY 2023-24 included:

- Training programs for faculty and students on Heritage Conservation in collaboration with INTACH Conservation Institute.
- The institute's students actively participated in A/V documentation projects in Chandan Nagar(WB), Calicut a part of the COE Heritage Cell's initiative to create heritage awareness among students.
- Each year, the college designs and curates a diary that pays tribute to the rich tradition and culture of Odisha. This annual creation reflects the institution's commitment to celebrating local heritage and fostering a sense of pride among students. Our diary of 2023-24 tried to capture the tangible and intangible practices of festivals and lores of Cuttack city.
- The Odisha Walking Studio as well as Sketchwalks organised during the year in Old Town, Bhubaneswar and Puri- Konark also presented a different exposure and unique learning experience for students

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The future plans of ABIT Piloo Mody College of Architecture (PMCA) outline a clear strategy to enhance its academic stature and research capabilities, aligning with both the evolving needs of the architectural profession and the broader trends in higher education.

The major goals for the future include:

1. Achieving Autonomous Status: PMCA is aiming for autonomous status by July-Aug 2024, which will provide greater flexibility in curriculum design, governance, and decision-making processes.

2Alignment with NEP (National Education Policy): The curriculum to explore changing role of architects in the modern world. Academic work to stress on the importance of live city level engagement linked studio exercises in subjects like Housing and Urban Design, which could later be transformed into proposals. This would also provide students the much needed communication opportunity with community

3.Enhancing Academic Programs: Establishing collaborations with institutes of national and international importance for knowledge sharing and for drawing up a plan for student and faculty exchange.

4. Promoting Research and Innovation: This includes encouraging both faculty and students to participate in research projects aligned with the college's identified research domain in Heritage and to establish new ones in Sustainable Design and Disaster Resilience in order to build skills for both faculty and students.